

# ARE WE READY FOR WORK-FROM-HOME?

**1. Do you currently have a work-from-home program in place in your department?**

Yes       No       Not Sure

**2. Would a work-from-home option help attract qualified job candidates to your organization/department?**

Yes       No       Not Sure

**3. Would you like to be equipped (or equip your employees) to work remotely in inclement weather and/or crisis situations?**

Yes       No       Not Sure

**4. Does your facility have the physical space to accommodate additional on-site offices if and when expansion is needed?**

Yes       No       Not Sure

**5. Would you like to have (or provide) more flexibility and work/life balance in your position (or for your employees)?**

Yes       No       Not Sure

**6. Would you (or your employees) be motivated by a work-from-home opportunity as a performance incentive?**

Yes       No       Not Sure

**7. Does your facility have technology to support employee connectivity in a remote setting?**

Yes       No       Not Sure

**8. Do you (or your employees) have the ability to send and receive faxes electronically?**

Yes       No       Not Sure

**9. Do you think employee satisfaction would increase if a work-from-home option were provided?**

Yes       No       Not Sure

**10. Would you be interested in learning how to get started with a work-from-home program in your department?**

Yes       No       Not Sure

IF YOU ANSWERED YES TO ANY OF THESE QUESTIONS,  
YOU'RE READY FOR A WORK-FROM-HOME PROGRAM.